

# MILL CREEK SPECIAL SERVICE AREA ADVISORY BODY

Kane County/Mill Creek SSA Office  
39W250 Herrington Boulevard, Suite R1, Geneva, IL 60134

## AGENDA

Monday, July 15, 2019

6:30 PM

1. **Call to Order**
2. **Public Comment**
3. **Approval of Minutes:**
  - A. Monday, May 20, 2019
4. **Monthly Financial**
  - A. Budget Performance Report
  - B. Detail General Ledger Report
5. **Subdivision Report – Projects**
  - A. Sheriff's Detail
  - B. Village Center Commercial Property Maintenance:
    - i. Revisit SSA's Letter to Shodeen
    - ii. Adjust FY2020 Budget – Snowplowing Allotment
  - C. Transference of Parcels:
    - i. Intergovernmental Agreement (IGA) with KC Forest Preserve District (KCFPD)
    - ii. KCFPD Parcels to Kane County/MC SSA
  - D. Mill Creek Water Reclamation Sanitary Connection Issue:
    - i. MC WRD Letter & Article (Kobbeman handouts)
    - ii. Marklund School Update
  - E. Wetland Behind Shannon Square (ILM):
    - i. Update - Project continues to be delayed due to overly saturated ground
  - F. Services/Projects:
    - i. Brush Pick-Up Services:
      1. Kramer completed Service #2 of 3 on
      2. Next service date: Week of OCT 21<sup>st</sup>
    - ii. Street Sweeping Services:
      1. Next service date: Week of AUG 19<sup>th</sup>
    - iii. Tree/Stump Removal Services:
    - iv. Concrete Lifting Project:
      1. Completed 613 slabs/\$25,133
    - v. ADA Sidewalk Project:
      1. Completed
      2. Meeting with KDOT (JUN 26<sup>th</sup>)
      3. Future Engineering Study
    - vi. Bike Path Maintenance:
      1. RFQ Awarded to Meyer Paving at \$25,588.00
        - a. Jogging path overlay to start mid to late AUG, weather dependent
      2. Areas of Concern:
        - a. Status of path repairs on Dobson

- b. Willow roots invading path (South Mill Creek)
    - c. Jogging path area flooding (Neville handout)
  - vii. Landscaping:
    - 1. "Umbrella" Contract with Cornestone:
      - a. Umbrella contract approved at the County Board Mtg on Tues, JUN 11<sup>th</sup>.
      - b. Purchasing in the process of having the contract vetted by the SAO.
    - 2. Enhancements:
      - a. Ford/Herrington median (\$1,730)
      - b. South Mill Creek Drive median (\$1,750)
      - c. Friendship Way monument sign (\$7,800)
    - 3. Fall Floral Displays:
      - a. Approval of 1 year extension (\$11,250)
    - 4. Miscellaneous:
      - a. Installation of bike path benches
        - i. Estimate for two benches installed = \$1,250
      - b. Flag pole in South Mill Creek
        - i. Ordered at the end of APR (12-14 week delivery)
      - c. Storm damage throughout subdivision
  - viii. Parkway Trees:
    - 1. Crown Raising
      - a. Davey Tree Experts to complete in Oct/Nov
      - b. Price per day, for 8 hrs on-site = \$2,100.00
    - 2. Warranty of 2018 Installed Trees:
      - a. 22 trees did not survive winter
      - b. No response from Brancato
    - 3. Installation of New Trees:
      - a. RFQ draft in progress
      - b. Actual installs will be postponed until Spring 2020
  - ix. Prairie Maintenance:
    - 1. ILM was the lowest bidder
    - 2. FALL Burn/Treatment
  - x. Street Paving
- G. FY2019 Contract Renewals:
  - i. SSA Office Lease:
    - 1. Start renewal process for FY2020 office lease

**6. Advisory Body Comments**

**7. New Business:**

- A. Mill Creek Market Liquor License
- B. Scheduling of Special Advisory Body Meeting to discuss FY2020 Projects & Corresponding Budget

**8. Adjourn**